



CIRCULAR

Ref: DDLTS 16/2025

From: Dr. Omar Seguna - Education Officer Digital Literacy

To: Directors General
Chief Information Officers
Chairpersons/Chief Executive Officers
Directors/Assistant Directors
Heads College Network
Heads of Middle and Secondary State Schools
Education Officers/Heads of Department

Subject: Digital Literacy Professional Development in Middle and Secondary Schools

Date: 2nd July 2025

The Directorate for Digital Literacy and Transversal Skills is pleased to publish once again the prospectus of professional development sessions for the next scholastic year. It can be found at <https://bit.ly/pd2526>.

This year's prospectus, developed by the team for Middle and Secondary Schools, builds on the momentum of previous initiatives and places a particular emphasis on the integration of Artificial Intelligence (AI) in education. The aim is to move beyond general awareness and begin cultivating higher-level digital competencies through targeted, hands-on sessions.

These professional development opportunities are designed to support educators in developing both the technical and soft skills necessary to use digital tools confidently and reflectively in their daily teaching practice. In response to feedback and in recognition of the varying digital needs across schools, this year's prospectus offers a modular structure. Heads of Schools may select and combine shorter sessions according to their staff's professional development goals.

This year's prospectus also highlights key digital tools provided by the Ministry for Education, including Microsoft 365 tools (particularly Teams, Sway, Forms, and Class Notebook) and Adobe Express for Education. It also features a selection of widely used third-party applications that support assessment, creativity, and critical thinking.

In order to ensure the long-term success of this professional development, School Leadership Teams (SLTs) are encouraged to liaise with staff from the Directorate for Digital Literacy and Transversal Skills to coordinate subject meetings aimed at consolidating the development of digital competences across the curriculum.

Heads of Schools are kindly requested to inform their teaching staff of this prospectus and to make use of the application form provided.

Mr. Neil Attard
Director
Directorate for Digital Literacy and Transversal Skills